**Recognised Teacher Status Application**

The following Recognised Teacher Status (RTS) application form should be completed and submitted in a Microsoft Word document format via email to either the (Re)validation Panel or if an interim approval request, directly to [partnerships@southwales.ac.uk](mailto:partnerships@southwales.ac.uk).

Further guidance on the approval and submission process may be found in the [Procedures for Recognised Teacher Status](https://academicregistry.southwales.ac.uk/documents/2050/Procedures_for_the_Recognised_Teacher_Status_QT9h1Po.pdf).

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| **PART A: PERSONAL DETAILS (To be completed by applicant)**  *Please complete the following section with the relevant personal and course/module details as required. This information will be used to provide an IT account and access to the Blackboard system if RTS is approved.* | | | | | | | | | | | | | | | | | | | | |
| Title: | |  | | | | Forename: | | | |  | | | | | | | | | | |
| Day & month of birth: | |  | | | | Surname: | | | |  | | | | | | | | | | |
| Institution: | |  | | | | | | | | | | | | | | | | | | |
| Job title: | |  | | | | | | | | | | | | | | | | | | |
| Work phone: | |  | | | | | | Work email: | | | | |  | | | | | | | |
| Is this a new RTS application *(you have not applied for RTS before*)? | | | | | | | | | | | | | | | | | Yes/No | | | |
| University Faculty:  *(please highlight)* | | | | FCI | | | | | | FCES | | | | | | | FLSE | | | |
| Level:  *(please tick all applicable)* | | | | 3 |  | | 4 | |  | | 5 | | |  | | 6 | |  | 7 |  |
| List all courses: | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | |
| List all module titles and codes: | | | | | | | | | | | | | | | | | | | | |
| Code: | | | Title: | | | | | | | | | | | | | | | | | |
| Code: | | | Title: | | | | | | | | | | | | | | | | | |
| Code: | | | Title: | | | | | | | | | | | | | | | | | |
| Code: | | | Title: | | | | | | | | | | | | | | | | | |
| Code: | | | Title: | | | | | | | | | | | | | | | | | |
| Date teaching starts: | |  | | | | | | | | | | | | | | | | | | |
| Signed: |  | | | | | | | | | | | Date: | | |  | | | | | |

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| **PART B: PERSONAL STATEMENT (To be completed by applicant)**  *Please complete the following section to specify your knowledge and experience to the published criteria for RTS approval. Applicants will not necessarily be expected to meet all four general criteria, but you must be able to demonstrate a continuing ability to deliver at the level and the subject area applied for. Staff are expected to meet the requirements made of University of South Wales staff in comparable subject areas and at comparable higher education levels.* | | | | | | |
| **B1: Formal Qualifications against the level and subject areas**  *Note: the applicant’s academic qualification(s) should normally be in a relevant subject and at a level higher than that being taught.* | | | | | | |
| **Qualification** | | **Date awarded** | | | **Awarding Body** | |
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| **B2: Engagement with scholarship, research, consultancy or professional activity appropriate to the level and subject areas (within last 5 years)** | | | | | | |
| **Type (research, etc)** | **Activities undertaken** | | | | | **Relevance to RTS status** |
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| **B3: Experience of teaching at the levels and in the subject areas** *Note: the applicant should normally have a teaching qualification* | | | | | | |
| **Teaching qualification** | | **Awarding body** | | | | **Date** |
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| **Institution(s) where taught & dates** | | **Course(s)/Modules taught** | | | | **Level at which taught** *(i.e. postgraduate, undergraduate, secondary or training courses)* |
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| **B4: Evidence of successful, imaginative or innovative teaching development** | | | | | | |
| **Development Area** | | | **Date** | **Relevance to RTS status** | | | |
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| **Any other comments (optional)**  *Please provide detail on any other experience or knowledge relevant to the published criteria for RTS approval which may support your application.* | | | | | | | |
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*Following the completion of PART A and PART B, please send the RTS application directly to* [*partnerships@southwales.ac.uk*](mailto:partnerships@southwales.ac.uk) *to coordinate the review and completion of PART C by USW.*

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| **PART C: APPLICATION DECISION (To be completed by USW)** *Please provide detail on the University’s decision regarding the approval of the enclosed application.**A decision may only be made by a re-validation panel, validation panel or the academic subject manager.* | | | | | | |
| Name: |  | | | | | |
| Position: |  | | | | | |
| Date: |  | | | | | |
| **Recommendation** | | | | | | **Reason/Details** |
| Approve | | Yes |  | No |  |  |
| Approve with conditions | | Yes |  | No |  |  |
| Reject | | Yes |  | No |  |  |
| Deferred pending additional information | | Yes |  | No |  |  |

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| Comments (if required) |  |

*Following the completion of PART C, please send the RTS application to* [*partnerships@southwales.ac.uk*](mailto:partnerships@southwales.ac.uk) *for dissemination to the applicant and to add to internal RTS records.*